



## SEPTIC REPAIR APPLICATION

**IF THE INFORMATION IN THE APPLICATION FOR AN AUTHORIZATION FOR WASTEWATER SYSTEM CONSTRUCTION IS FALSIFIED, CHANGED, OR THE SITE IS ALTERED, THEN THE AUTHORIZATION FOR WASTEWATER SYSTEM CONSTRUCTION SHALL BECOME INVALID.**

### APPLICANT INFORMATION

Applicant Name \_\_\_\_\_ Mailing Address \_\_\_\_\_ Applicant Phone \_\_\_\_\_

### PROPERTY INFORMATION

Type Structure (single family, multi-family, mobile home, church, business) and Year Built \_\_\_\_\_

Site Address \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Tax Block \_\_\_\_\_ Tax Lot \_\_\_\_\_ Pin Number \_\_\_\_\_

Directions to Site: \_\_\_\_\_

### UNDERGROUND UTILITIES LOCATION

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**You must call the NC One Call Center, dial 811 or 1-800-632-4949 or visit their website at [www.nc811.org](http://www.nc811.org) to locate underground utilities prior to our on-site investigation. There is no charge for this service. The NC One Call Center will issue you a ticket number and a visit date to mark the utilities.**

**TICKET NUMBER:** \_\_\_\_\_ **VISIT DATE:** \_\_\_\_\_

### INFORMATION NECESSARY TO DESIGN REPAIR SYSTEM

Residential Specifications: # of Bedrooms \_\_\_\_\_ Basement \_\_\_\_\_ Basement Fixtures \_\_\_\_\_ # of Occupants \_\_\_\_\_

Water Supply: WELL \_\_\_\_\_ PUBLIC \_\_\_\_\_ COMMUNITY WELL \_\_\_\_\_

**Business or Church Specifications:** # of Employees \_\_\_\_\_ Total Square Footage of Building \_\_\_\_\_

Type of Business: \_\_\_\_\_ # of Seats: \_\_\_\_\_ Other: \_\_\_\_\_

- ***Signed Application***
- ***Questionnaire***
- ***Site Plan (see example) include any buildings, driveways, septic areas and wells.***
- ***Mark your Property Corners (a re-visit fee of \$64.00 will be charged if not marked.)***

The applicant shall notify the local health department upon submittal of this Application if any of the following apply to the property in question: (1) If the site is located in any designated wetlands. (2) If the site is subject to approval by any other public agency. (3) If any wastewater is going to be generated on the site other than domestic sewage. YES or NO

If yes please explain: \_\_\_\_\_

I have thoroughly read and completed this application and certify that the information provided herein is true, complete and correct to the best of my knowledge and is given in good faith. Authorized county and state officials are granted right of entry to conduct necessary inspections to determine compliance with applicable rules. **I understand that I am solely responsible for the proper identification and labeling of all property lines and corners, underground utility lines, and making the site accessible so that a repair investigation can be performed.**

\_\_\_\_\_  
Property Owner's or Owner's Legal Representative Signature Required

\_\_\_\_\_  
Date

# HOMEOWNER QUESTIONNAIRE FOR REPAIR OF SEPTIC TANK SYSTEM

Repairing your septic tank system is expensive and places a lot of burden on the homeowner in terms of landscaping and other problems associated with the repair. In order that we may better serve you in designing a repair for your failing septic tank system, it is necessary that you complete all the information listed below and return with your Application for a repair to your system.

Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Dates your septic tank system was installed and/or repaired \_\_\_\_\_

Contractor who originally installed the septic tank system (if known): \_\_\_\_\_

Contractor who usually pumps your septic tank system (if known): \_\_\_\_\_

1. Number of people who live in the house: Adults \_\_\_\_\_ Children \_\_\_\_\_

2. What is your average daily water usage? \_\_\_\_\_

A. If Winston-Salem Public Water Supply, call 727-8000. Results will be given in cubic feet of water used.

B. If community public water supply, call your billing agent.

C. If you are on a well, it may not be possible to get this information, however, if you have a failing septic tank system, it might benefit you to install a water meter on your well water supply.

3. Do you have a garbage disposal? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, how often do you use it? \_\_\_\_\_

4. When was the septic tank last pumped? \_\_\_\_\_  
How often do you have it pumped? \_\_\_\_\_

5. Do you have a dishwashing machine? Yes \_\_\_\_\_ No \_\_\_\_\_  
How often do you use it? \_\_\_\_\_

6. Do you have a water softener or water treatment system? Yes \_\_\_\_\_ No \_\_\_\_\_  
Where does it drain? \_\_\_\_\_

7. Do you use an "in the tank" toilet bowl sanitizer? Yes \_\_\_\_\_ No \_\_\_\_\_

8. Are any household chemicals put down the drain? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, what kinds? \_\_\_\_\_

9. Are any chemicals (paints, thinners, etc.) put down the drain? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, what kinds? \_\_\_\_\_

10. Household plumbing. List numbers of:

A. Types of plumbing fixtures added since the septic tank system has been installed.

B. Number of bath/shower \_\_\_\_\_ Number of Toilets \_\_\_\_\_

C. Spa/whirlpools \_\_\_\_\_

Questionnaire continues on back of sheet



11. Has any site work been done to the house such as underground roof gutter drains, basement/foundation drains, landscaping, etc.? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list the change \_\_\_\_\_

12. Are there any underground utilities on your lot? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please check the types:

Power \_\_\_\_\_ Phone \_\_\_\_\_ Cable \_\_\_\_\_ Gas \_\_\_\_\_ Water \_\_\_\_\_

**(You must call the NC One Call Center, 811, to locate underground utility lines prior to our on-site investigation. There is no charge for this service. The NC One Call Center will issue you a reference number and a date that they will visit to mark the underground lines. The reference number and the date of the visit must be listed on the front of your completed Application.)**

13. Describe the problem with your septic tank system.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. When did you first notice the problem? \_\_\_\_\_

15. Does the problem seem to be linked to a specific event (washing clothes, heavy rains, visitors, etc.)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**A site plan of your property must be provided as a part of the completed Application, and all of your property corners must be flagged so that our field representative will be assured the repair system will be designed on your property only. Please check off each item as you complete it to assure that it will be ready for our evaluation when we arrive. If property lines and corners are not properly flagged you will be charged \$64.00 to re-visit your property.**

1. Attach a site plan of your property to the completed Application. The site plan must show all buildings and driveways, the location of your septic tank system and any wells on your property, and all neighboring wells on adjoining property within 100 feet of your property lines, to the Application document.

(This may require a visit with your neighbor to determine the location of their wells.)

2. Flag all your property corners so that our field staff can readily identify them.

3. Sign the Application giving this agency permission to enter upon your property for the purpose of designing a repair to your septic tank system.

4. Attach this questionnaire to the completed Application.

## Example Site Plan

This example was prepared to assist you in drawing your own site plan. Without your site plan we cannot perform the site evaluation. If you have any questions, please call us at (336) 703-3225

