



FORSYTH COUNTY BOARD OF ELECTIONS

**Board Meeting
Agenda
February 13, 2024– 5:00 p.m.**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Meeting Minutes
6. Approval of Absentee Problems & Solutions Disposition Guidelines
7. Approval of Absentee Ballots
8. Appointment of Early Voting Officials
9. Approval of At-Large Observers for Early Voting
10. Adoption of Resolution for Campaign Finance Reporting Schedule of City of Winston-Salem Candidates
11. Adoption of Resolution to Recommend an Agreement with Salem One for Pollbook Printing and Packaging Services
12. Other Business
13. Closed Session (if necessary)
14. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
February 13, 2024 – 5:00 p.m.

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the 2nd Floor Board Room on Tuesday, February 13, 2024, at **5:00** p.m., Chairperson Robert Durrah, Jr. presiding.

Board Members in attendance: Chairperson Robert Durrah, Jr., Vice Chair Catherine Jourdan, Secretary Chad Doomy, Member Alfred Harvey, Member Adam Draper

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Tricia Starkey, Carma Buchanan, Olivia Phillips, Louise Lash, Kamari Pinkney

Pledge of Allegiance

Chairperson Robert Durrah led the Pledge of Allegiance.

Moment of Silence

Chairperson Robert Durrah led a moment of silence.

Public Comments

None

Approval of Meeting Minutes

Member Draper moved to approve the meeting minutes for the February 6, 2024 meeting; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Approval of Absentee Problems & Solutions Disposition Guidelines

Louise Lash, Absentee Voter Manager, presented the Board with the new updates to the Absentee Problems and Solutions Disposition Guidelines. Vice Chair Jourdan moved to approve the updates as presented; Member Harvey seconded. **Motion carried unanimously.**

Approval of Absentee Ballots

Louise Lash presented to the Board a total of 131 absentee ballots. 126 absentee ballots are for approval comprising of 125 civilian ballots and 1 overseas ballot. 5 ballots are for disapproval are all civilian ballots.

Upon review of the 125 civilian ballots for approval the board determined that 3 ballots qualified for disapproval for a new total of 122 civilian ballots for approval.

Secretary Doomy moved to approve 122 civilian absentee ballots; Member Draper seconded. **Motion carried unanimously.**

Member Draper moved to approve 1 overseas absentee ballot; Member Harvey seconded. **Motion carried unanimously.**

Secretary Doomy moved to disapprove 8 civilian absentee ballots; Vice Chair Jourdan seconded. **Motion carried unanimously.**

There were 5 absentee ballots that did not scan in the high-speed central counter due to tears and folds that were marked spoiled. The board members duplicated the ballots that were spoiled, and the ballots were properly scanned through the high-speed central counter.

Board Members signed Zero Reports for the DS850 high-speed scanner.

Appointment of Early Voting Officials

Director Tsujii presented the Board with appointment updates to the early voting officials list. Secretary Doomy moved to approve the changes as presented; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Approval of At-Large Observers & Observers for Early Voting Site Specific Locations

Director Tsujii presented to the Board both the at-large and the location specific observer list from the Forsyth County Republican Party for Early Voting for the March 5, 2024 primary election. Member Draper moved to approve the lists with the exception of three names; Secretary Doomy seconded. **Motion carried unanimously.**

Adoption of Resolution for Campaign Finance Reporting Schedule of City of Winston-Salem Candidates

Tricia Starkey, Campaign Finance Manager, presented to the Board the resolution for the campaign finance reporting schedule for the City of Winston-Salem 2024 candidates. The filing schedule is consistent with what was previously done in 2016 and 2020 and follows the schedule for the rest of the candidates in Forsyth County. Secretary Doomy moved to approve the resolution as presented; Member Draper seconded. **Motion carried unanimously.**

Adoption of Resolution to Recommend an Agreement with Salem One, Inc. for Pollbook Printing and Packaging Services.

Director Tsujii presented to the Board the resolution to recommend an agreement with Salem One, Inc. for pollbook printing services effective through June 30, 2024 in an amount not to exceed \$46,319.32. This is the only pollbook printing vender in Forsyth County, and we have used them for over a decade. Member Draper moved to adopt the resolution as presented; Secretary Doomy seconded. **Motion carried unanimously.**

Other Business

Due to no business scheduled for Thursday, February 15, 2024 Chairperson Durrah called for a motion to not hold that meeting. Secretary Doomy moved to not hold the meeting for Thursday, February 15, 2024; Member Draper seconded. **Motion carried unanimously.**

Closed Session (if necessary)

Adjournment

Secretary Doomy moved to adjourn; Member Harvey seconded. **Motion carried unanimously.** Meeting adjourned at 6:36 p.m.

s:/Robert Durrah, Jr.

Chairperson

s:/Catherine Jourdan

Vice Chair

s:/Chad Doomy

Secretary

s:/Alfred Harvey

Member

s:/Adam Draper

Member