



FORSYTH COUNTY BOARD OF ELECTIONS

Telephonic Board Meeting Agenda

June 18, 2020 – 5 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

If you wish to speak, please call the number below at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order your call was received. The Chairperson will also ask for any additional speakers before the meeting is called to order. Members of the public may listen to proceedings by dialing: Phone number: (712) 770-4694 Access code: 814755

5. Approval of Meeting Minutes
6. Discussion on One-Stop Early Voting Plan for the November 3, 2020 General Election
7. Director's 2020 Strategic Goals
8. Other Business
9. Closed Session (if necessary)
10. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS

Meeting Minutes

June 18, 2020 – 5:00 p.m.

Meeting Called to Order

A regular meeting of the Forsyth County Board of Elections was called to order telephonically on June 18, 2020 at 5:00 p.m. Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell, Member John Loughridge, Secretary Robert Durrah (via telephone), Member Stuart Russell (via telephone), and Member Catherine Jourdan (via telephone)

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Danielle Malone and Kimberly Stuck

Chairperson Campbell moved to amend the meeting agenda adding: #6 Recommendation of Contract Printing, Member Loughridge seconded; **Motion carried unanimously.**

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Moment of Silence

Chairperson Campbell called for a moment of silence.

Public Comments

Chairperson Campbell called for public comments, providing three minutes for each speaker:

Martha Edwards – 3651 Will Scarlet Rd. Winston Salem, NC 27104

Member Durrah moved to close public comments; Member Loughridge seconded; Motion carried unanimously.

Approval of Meeting Minutes

Secretary Durrah moved to approve the May 21, 2020 meeting minutes as presented; Member Jourdan seconded; **Motion carried unanimously.**

Recommendation of Contract Printing

Director Tsujii provided the Board with an overview of the request for proposal (RFP) process undertaken by the Forsyth County Board of Elections and Tax Administration as well as provided insight to the need to seek alternate processes for our bulk printing and mailings of voter cards. Director Tsujii stated that SouthData was the selected vendor based on a custom scoring matrix to address the specific needs of the two departments. Member Jourdan moved to approve the recommendation to be submitted to the Forsyth County Commissioners for approval; Secretary Durrah seconded; **Motion carried unanimously.**

Discussion on One-Stop Early Voting Plan for the November 3, 2020, General Election

Secretary Durrah moved to approve the addition of two special meetings to address the Early Voting Plan; July 2, 2020, and July 9, 2020, Member Russell seconded; **Motion carried unanimously.** Member Loughridge moved to table the discussion for further information; Member Russell seconded; **Motion carried unanimously.**

Director’s 2020 Strategic Goals

Director Tsujii provided a recap of the Board of Elections events and highlights of 2019-2020 to include but not limited to the purchase and transitions of the new voting equipment, operating system, pre-printed Authorization to Vote (ATV); and the development of an in-house voter look-up tool. Director Tsujii provided an overview of his work on various advisory boards as well as his contribution to a published book, which included the Forsyth County developed Wait-Time tool used during Early Voting. Mr. Tsujii presented his goals for 2020-2021 to include Forsyth County BOE’s Vote Safe campaign, an open house via a Facebook live event, an expanded social media presence, staff participation in the Department of Homeland Security – Cyber and Infrastructure Security Administration’s Table Top Vote exercise, the expansion of the Multi-partisan Assistance Team (MAT) for the general election, and improvements of the bulk mailing processes.

Other Business

The Board welcomed Danielle Malone who was recently hired as the Department Training Specialist for the Board of Elections.

Adjournment

Member Loughridge moved to adjourn the Board meeting; Secretary Durrah seconded; Motion carried unanimously. Meeting adjourned at 6:25 p.m.

Approved:

s/ Susan Campbell
Chair

s/ Robert Durrah
Secretary

s/ Stuart Russell
Member

s/ John Loughridge
Member

s/ Catherine Jourdan
Member